



Privacy and Cookie Policy - Issue 1.1

StormSec Systems Limited (hereinafter known as the Company) is committed to protecting and respecting your privacy.

This Policy has been written for compliance with the General Data Protection Regulation (GDPR) and to explain when and why we collect personal information about people who are employees or our clients or potential clients, how the Company uses it, the conditions under which we may disclose it to others and how we keep it secure. We are registered with the Information Commissioners Office (ICO) and our Registration No. is: ZA353477.

We may change this Policy from time to time so please check that you have the current version. If you are using our website, you're agreeing to be bound by this Policy.

Any questions regarding this Policy and our privacy practices should be sent to us in writing at StormSec Systems Limited.

Who are we?

StormSec Systems Limited was founded in 2018 to undertake work within the Electronic Security Sector. This includes Survey, Design, Installation and Maintenance of Electronic Security Systems including Intruder Alarms, Access Control Systems, CCTV Systems and Door Entry Systems.

The Company is an independently run company and with a team of highly skilled Installation and Service Engineers wherein we offer a professional, yet personal service where clients are guaranteed of our ongoing commitment to fulfilling all their security needs, including the facility of an on-call engineer 24 hours a day, 365 days a year.

The continuing success of any company is its people and its service to customers. All our employees are committed to the quality concept while all our engineers are carefully selected for their commitment to the company's core values along with their experience and qualifications.

How do we collect information from you?

We obtain information about our:

- Potential employees when they initially apply for positions in the Company and
- Clients when they make an initial enquiry for our services and ongoing through the term of the contract services provided.

What type of information is collected from you?

The personal information we collect is usually limited to name, address, and email address, contact telephone number. In relation to our clients, this may also include key holders of installed systems.

How is this information used?

We may use this information to:

- process enquiries and orders from our clients
- to carry out our obligations arising from any contracts entered into
- dealing with system users and keyholders in relation to installed and maintained systems
- seeking views or comments on the services we provide
- notification of changes to our services
- provide information to third parties connected with the installed equipment. This may include information about terms and conditions, system installations, maintenance & monitoring.

We review our retention periods for personal information on a regular basis. We are legally required to hold some types of information to fulfil our statutory or regulatory obligations (for example Security Screening Records are retained for term of employment plus 7 years, captured CCTV images 90 days unless required to be held for evidential purposes). We will hold your personal information on our systems for as long as is necessary for the relevant activity or as long as is set out in any relevant contract agreement.

Who has access to your information?

StormSec Systems Ltd has access to your data. We will not sell or rent information to any third parties.

Legal disclosures.

We may, in appropriate cases, voluntarily or where required by law, pass your data to the Police and similar organisations such as law enforcement agencies (including fraud prevention and detection) or other governmental agencies for the purposes of prosecution or prevention of crime.

We will never share information with third parties for marketing purposes.

Third Party Service Providers working on our behalf:

We will only pass information to our third-party service providers, agents subcontractors and other associated organisations for the purposes of completing tasks and providing services on our behalf (for example for Installation works). However, when we use third party service providers, we disclose only the personal information that is necessary to deliver the service and we have a contract in place that requires them to keep all information secure and not to use it for their own direct marketing purposes.

Third Party Product Providers we work in association with:

Due to the nature of our business, we work closely with the emergency services. The emergency services will only use such details to provide information and carry out their obligations arising from any contract entered into with us. However, we take steps to ensure that everyone's privacy rights continue to be protected.

How will we share your personal information with Third parties?

Information that we share is detailed above and we will share this either by registered post, internet online secure services or encrypted email so that the information is as secure as we can make it.

How can you update your information held by us.

The accuracy of your information is important to us. If you change email address, or any if any other information we hold is inaccurate or out of date, please contact StormSec Systems Ltd so that it may be corrected.

You have the right to ask for a copy of the information the Company holds about you.

In certain circumstances, such as where the data is no longer necessary for the purposes for which it was collected, you have a right to require us to erase all personal data held about you.

Note: There are a number of exemptions to this right, for example in relation to freedom of expression and compliance with legal obligations.

Security precautions are in place to protect the loss, misuse or alteration of your information.

When you give us personal information, we take steps to ensure that it's kept securely.

Non-sensitive details (your email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our IT Systems (soft copy information) or held securely in our offices (hard copy information).

System users. Where we have given you a password or passcode for identifying you as an authorised system user, you are responsible for keeping this password confidential. We ask you not to share your password with anyone.

Use of 'Cookies'

Like many other websites, our Company website does use cookies. We may collect information about your computer, including your IP address, Operating system and browser type, for system administration. This is statistical data about our users' browsing actions and patterns and does not identify any individual.

For the same reason, we may obtain information about your general internet usage by using a cookie file which is stored on the hard drive of your computer. Cookies contain information that is transferred to your computer's hard drive. They help us to improve our site and to deliver a better and more personalised service. They enable us to:

- estimate our audience size and usage pattern.
- store information about your preferences, and so allow us to customise our site according to your individual interests.
- speed up your searches.
- recognise you when you return to our site.

You may refuse to accept cookies by activating the setting on your browser which allows you to refuse the setting of cookies. However, if you select this setting you may be unable to access certain parts of our site. Unless you have adjusted your browser setting so that it will refuse cookies, our system will issue cookies when you log on to our site.

Links to other websites:

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access these using links from our website.

In addition, if you linked to our website from a third-party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third-party site and recommend that you check the policy of that third-party site.

18 or Under

We are concerned to protect the privacy of children aged 18 or under (although under the GDPR this is currently the under 16's). If you are aged 18 or under, please get your parent/guardian's permission beforehand whenever you provide us with personal information.

Website recording

At the time of publication of this Policy, our web site does not use the any web site recording service. Should this change then this Policy will be updated to reflect this change.

Your Rights Under Data Protection Legislation

You have various rights under data protection legislation:

(a) Your right to access information held about you. Your right of access can be exercised in accordance with the Act. Any access request may be subject to a fee of £10 to meet our costs in providing you with details of the information we hold about you.

(b) Your right to correct any errors in the information we hold about you, and to change and correct any details you have already given us. Please inform us about any changes to your details so that we can keep our records accurate and up to date.

(c) Your right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes or if we intend to disclose your information to any third party for such purposes. You can exercise your right to prevent such processing by checking certain boxes on the forms we use to collect your data. You can also exercise the right at any time by contacting StormSec Systems Ltd.